### **CUSTOMER PORTAL PUP APPLICATION QUESTIONS**

#### SLIDE 1

The application category questions are mandatory fields and need to be completed.

Please complete the questions, to the best of your knowledge at the time of application entry. If anything requires updating, or amendment it can be done by TMR support staff at a later date.

### SLIDE 2

The questions within this section will change depending on the sub-category chosen for your application.

Other questions could include:-

- Type of Works?
- Are the proposed works authorised?
- Petroleum Pipeline Licence Number?
- Whether a conduct and compensation agreement exists?
- Whether you are authorised by a nominated carrier?

Remember. You can click on the blue circle with the question mark at the end of each question to clarify information required within the field.

### **SLIDE 3**

The upcoming demonstration, will show you an example of a Water and Waste Water Works (Local Government) application, and how to complete the questions.

# **SLIDE 4**

The first question is type of works.

Using the drop down arrow, choose the appropriate type of work being conducted at the site.

Next question is, location of works in the road corridor.

Using the drop down arrow, choose the appropriate location for your works.

Note: In both of the above questions, you are able to add multiple selections, if applicable.

You can now move onto the, works project name field.

This field is for your benefit. Enter in details that will help you correlate your permit application to the project, or works that are related to it.

Continue on to works project number field.

This field is also, for your benefit. Enter in details that will help you correlate your permit application to the project, or works numbers that are related to it.

And finally complete the, are you a registered provider field.

Choose yes, or no to this question.

Once you have completed all the mandatory questions for your application category, you can progress to the next section.

# **SLIDE 5**

For any questions, feedback, system enhancement suggestions or general enquiries, please contact your local district from the details provided here.